

**NEW LISBON TOWN BOARD---JANUARY 6, 2015---7:30PM**  
**PUBLIC HEARING ON 2015 FIRE PROTECTION CONTRACT**

Present: Councilwoman Connie Chase, Councilmen Joseph Gregory & John Pegg, Supervisor Robert Taylor, Clerk Charlene Wells, Hwy. Supt. Bill Whitaker, Garrattsville Fire Co. President Lenny Melillo, Absent: Councilman Robert Eklund

Supervisor Robert Taylor opened the public hearing on the 2015 Fire Protection Contract at 7:30 PM. Garrattsville Fire Company President Lenny Melillo noted that they have received 3 bids for the new truck they are proposing to purchase. They are working with NBT bank to get a five year loan, which is why the \$40,000.00 increase will be necessary for years to come. They need to have reliable equipment in order to provide fire protection. With air tanks costing \$7,000.00 and the need for new radios this year, the cost of operating is constantly increasing. Supervisor Robert Taylor noted that the \$40,000.00 increase was budgeted for this year only. He felt that the Board did not have sufficient warning as to the increase requested. Lenny noted that he had advised the Board of their plans to purchase a new truck for the past two years as they have been working on the specs and putting it out to bid. He noted that they have been turned down for grants in the past and did hire a grant writer once. Supervisor Taylor advised that he would like to see the Board work with the fire department to keep cost down and try to find grant funds. Appreciation for all of the volunteers was noted by Supervisor Taylor. A motion was made by Joseph Gregory, seconded by Connie Chase and carried 4/0 to close the public hearing at 7:45 PM.

**NEW LISBON TOWN BOARD---JANUARY 6, 2015**  
**ORGANIZATIONAL MEETING**

Present: same as above

The 2015 Organizational meeting was opened at 7:45PM. With no further discussion on the 2015 Fire Protection Contract, a motion was made by Connie Chase, seconded by Joseph Gregory and carried 4/0 to approve the 2015 Fire Protection Contract with the Garrattsville Fire Company at a cost of \$125,350.00 and to authorize the Supervisor to sign on behalf of the Town.

The list of annual appointments was reviewed. A motion was made by Connie Chase, seconded by John Pegg and carried 4/0 to make the following annual appointments: Virginia Schoradt as Town Historian, Judith Koster as Planning Board Clerk, Elizabeth Fish as Dog Control Officer, Robert Taylor as Marriage Officer, Dora Cooke as Court Clerk and Thomas Riso as Land Use Enforcement Officer. We still need to find someone to serve as Health Officer.

Highway Superintendent Bill Whitaker appointed Victor Lasher as Deputy Highway Superintendent. Supervisor Robert Taylor appointed Doris Schlee as Bookkeeper, Connie Chase as Deputy Supervisor and he will serve as Budget Officer. Clerk Charlene Wells appointed Robert Wells as Deputy Clerk and Deputy Registrar.

A motion was made by Connie Chase, seconded by John Pegg and carried 4/0 to approve the following items:

- .....Designate the Daily Star as the official Town newspaper.
- .....Hold monthly meetings on the 2<sup>nd</sup> Tuesday of each month at 7:30 PM at the Town Hall.
- .....All bills will be audited by the Board ½ hour before the start time of the meeting.
- .....Set mileage reimbursement at 50 cents per mile.
- .....Designate Community Bank, NA for the Town Clerk/Collector & Town Justice.
- .....Designate Community Bank, NA, Key Bank, NBT Bank, Bank of Cooperstown and CLASS Investment Cooperative as banks for the Supervisor.
- .....Authorize the Supervisor to pay all utility bills, health insurance premiums, justice court fees to the State Comptroller, payroll taxes and purchase postage without prior Board approval.
- .....Authorize the Highway Supt. to spend up to \$1,000.00 at a time without prior Board approval, except for hiring an outside contractor which requires Board approval and a certificate of insurance.
- .....Authorize the Supervisor to invest money for interest bearing purposes in the best interest of the Town.
- .....Acceptance of the Annual Financial Report to the State Comptroller as the Town's final financial report.

.....Hire Robin Lasher and Willard Lasher as Schedule Keepers and Town Hall Custodians at \$11.00 per hour.

A list of how they spent their 2014 funds was received from the New Lisbon Senior Citizens. A motion was made by Connie Chase, seconded by John Pegg and carried 4/0 to contract with the New Lisbon Senior Citizens to provide adult recreation services at a cost of \$450.00.

A motion was made by Connie Chase, seconded by Joseph Gregory and carried 4/0 to hire Martin Tillapaugh as Town Attorney.

A motion was made by Connie Chase, seconded by John Pegg and carried 4/0 to adopt the following 2015 Employee Salary and Pay Schedule:

POSITION	WHEN PAID	APPROPRIATION
Supervisor	Every 2 weeks	\$8,000.00
Highway Superintendent	Every 2 weeks	\$45,900.00
Assessor	Every 2 weeks	\$8,800.00
Town Justice	Annually	\$6,250.00
Councilmen, 4 at	Annually	\$1400.00 ea.
Registrar of Vital Statistics	Annually	\$500.00
Record Management Officer	Annually	\$500.00
Town Clerk/Collector	Monthly	\$16,000.00
Historian	Annually	\$600.00
Health Officer	Annually	\$250.00
Town Hall Custodian (Schedule Keeper)	Monthly	\$11.00 per hr.
Town Hall Cleaner	Monthly	\$11.00 per hr.
Board of Review, Chairman	Annually	\$105.00
Board of Review, 4 at	Annually	\$85.00
Bookkeeper	Monthly	\$4,750.00
Budget Officer	Annually	\$1,000.00
Park & Cemetery Mower	Every 2 weeks	\$11.00 per hr.
Planning Board Clerk	Monthly	\$1,200.00
Dog Control Officer	Monthly	\$3,000.00
Court Clerk	Monthly	\$3,500.00
Attorney	Monthly	\$3,200.00
Part-time employees	Every 2 weeks	\$8.75 per hr.
Temporary employees	Every 2 weeks	\$8.75 per hr.
Highway employees-MEO	Every 2 weeks	\$12.00 per hr.
Highway employees-HMEO	Every 2 weeks	\$17.30 per hr.
Part-time HMEO	Every 2 weeks	\$17.00 per hr.
Highway employee-Dep. Supt.	Every 2 weeks	\$17.40 per hr.

A motion was made by John Pegg, seconded by Connie Chase and carried 4/0 to adopt the following 2015 Highway Employee Schedule:

1. WAGES...MEO.....\$12.00 per hour  
     HMEO, part-time..\$17.00 per hour (no benefits)  
     HMEO.....\$17.30 per hour  
     DEPUTY SUPT.....\$17.40 per hour  
     All payable every two weeks, with time & half for overtime.
2. SICK LEAVE.....One day per month with no more than 12 days per year. Accumulative to 70 days. Sick days used for five consecutive days require a doctor's note. Employees will not be paid for any unused sick days upon termination or retirement. Employees must be actively working to receive sick days.
3. INSURANCE.....Hospital/Medical/Pediatric Dental through CDPHP. Enrolled employees will contribute 10% of their monthly premium for 2015. If an employee chooses not to take medical coverage through the Town, he will be paid \$1100.00 in June and \$1100.00 in December. Medical benefits are provided to employees while they are on the payroll, either actively working or using sick and/or vacation days. When an employee is on disability or leave of absence they may remain on the Town policy if they so choose by paying the entire monthly premium themselves. Disability insurance is paid as per NYS Benefits Law.

4. PAID HOLIDAYS.....total of 9...New Year's Day, Washington's Birthday, Memorial Day, Independence Day, Labor Day, Columbus Day, Veterans Day, Thanksgiving Day and Christmas Day.
5. PERSONAL DAYS.....three per year...not cumulative
6. LEAVE OF ABSENCE.....MUST BE APPROVED BY Town Board and Highway Superintendent.
7. BEREAVEMENT DAYS.....three days, for immediate family only.
8. NYS RETIREMENT----Tier 3 & 4...employee contribution as required by NYS Retirement System.
9. WORKERS COMPENSATION.....total paid.
10. NEW PERSONNEL...will be paid \$10.00 for MEO and \$15.00 for HMEO per hour for a six month probationary period. After 2 months, the pay may be increased by 50 cents per hour upon the review and recommendation of the Hwy. Supt. After 4 months, the pay may again be increased by 50 cents per hour upon the review and recommendation of the Hwy. Supt. Once the six month probationary period is over and the new employee is permanently hired, he will go to full pay for the position and receive all of his benefits. Medical insurance begins after two months.
11. VACATION TIME.....after one year receive one week, then one additional day for each year thereafter, up to a maximum of four weeks.
12. DRUG & ALCOHOL POLICY.....as per policy adopted 12/12/1995.

Highway Superintendent Bill Whitaker advised that he plans on paving Bardin Road to Parker Road and Parker Road to the Miller Road intersection using CHIPS funds. He also wants to get new guardrails on Bell Hill Road. A motion was made by Joseph Gregory, seconded by John Pegg and carried 4/0 to sign the Agreement for the Expenditure of Highway Moneys between the Town Board and Highway Superintendent.

Annual audits of the Supervisor, Justice and Town Clerk/Collector will be scheduled, with Connie Chase doing the Clerk/Collector, Joseph Gregory the Justice and John Pegg the Supervisor. Supervisor Robert Taylor reminded the Board that he would like to set the goals for 2015 at the next meeting. Discussion was held on how to get more residents interested in coming to Board meetings. Lenny Melillo noted that Burlington has a public comment section at the end of their meeting so residents can make comments on anything that was discussed at the meeting. The Board liked that idea and will try it out. Lenny further thanked Councilman Joseph Gregory for donating his 2014 salary to the fire company.

A motion was made by Connie Chase, seconded by John Pegg and carried 4/0 to name Supervisor Robert Taylor as our voting delegate and Councilman Robert Eklund as our alternate delegate for the February 2015 Association of Towns annual meeting/conference in NYC.

Clerk Charlene Wells submitted her 2014 annual report to the Board. With no further business, a motion was made by John Pegg, seconded by Joseph Gregory and carried 4/0 to adjourn at 8:10 PM.

Charlene R. Wells, New Lisbon Town Clerk