

## **NEW LISBON TOWN BOARD---JULY 9, 2013---7:30 PM REGULAR MONTHLY MEETING---TOWN HALL, GARRATTSVILLE**

Present: Councilwoman Connie Chase, Supervisor Robert Taylor, Councilmen Glen Noto and Edward Lentz, Hwy. Supt. Bill Whitaker, Clerk Charlene Wells, Co. Rep. Pauline Koren, consultant Jessie Ravage, Residents Keith Woodbeck, Donald Smith, Brian Ryther, Dennis Kelleher, Joe Gregory, Jim Gregory, John Pegg, Ed George & Tom Riso Absent: Councilman Robert Eklund

Supervisor Taylor opened the meeting at 7:30 PM. A motion was made by Connie Chase, seconded by Edward Lentz and carried 4/0 to accept the minutes from the June 11, 2013 regular meeting as written.

Fuel Bids were received from Reese-Marshall and Mirabito. Bids were opened on July 3, 2013 so they could be reviewed and calculated using fuel usage amounts. Reese-Marshall Company of Norwich, NY bid a differential of \$.16 on all products and \$219.00 for each furnace service contract. Mirabito Energy Products of Binghamton, NY bid a differential of \$.12 on all products and \$219.95 for the Total Comfort Plan for each furnace. Using the past year fuel usages, the bid from Reese-Marshall would result in a cost (over tank prices) of \$4,061.76 and the bid from Mirabito would result in a cost (over tank prices) of \$3,269.12. A motion was made by Edward Lentz, seconded by Glen Noto and carried 4/0 to accept the bid from Mirabito Energy Products of a \$.12 differential on all products and the Total Comfort Plan for each of our four furnaces, at a cost of \$219.95 each.

Jessie Ravage presented her final draft of the Reconnaissance Level Historic Resources Survey of the Town of New Lisbon to the Town Board. This was funded in part by the Preserve New York grant program and in part by Otsego 2000. She explained how she reviewed homes, barns, tree lines, stone walls, mill ponds, cemeteries, etc. and how they fit in the Town and its history. She noted that we have a lot of barns and agricultural sites and landscapes. The map she provided marks the sites with buildings over 50 years old. The project involved field review and research. She noted that Gilbert Lake was one of the first eight state parks. It will be up to the Town to consider whether we should try to get listed on the NYS registry. Benefits to homeowners would be tax credits if they choose to use historic materials when fixing up their homes.

Hwy. Supt. Bill Whitaker and Councilmen Robert Eklund and Edward Lentz went and looked at a used tractor and mower that he was interested in. It would come with a 7ft. and 5ft. bar and tire chains. It does have a damaged ram, which Supt. Whitaker noted would be an easy fix. Councilman Lentz felt it was a fair price. The Town of Laurens has a used mower for sale, but he knows it is a very noisy tractor and it won't start without ether. After further discussion, a motion was made by Edward Lentz, seconded by Glen Noto and carried 4/0 to authorize the Hwy. Supt. to purchase a 484 International tractor with bars, etc. from Spencer Bell of Laurens for \$7,000.00 and to pay the bill upon submission of the proper paperwork.

The 85 Ford dump truck had its clutch adjusted and Supt. Bill Whitaker advised that it can't be adjusted any further. It also has a transmission issue. He estimates it would cost approximately \$4500.00 to do the clutch & transmission. He advised that this is the only truck he utilizes for heavy work and it would be hard to do without. It has approximately the same mileage as the newer trucks. He would run it until the clutch fails, then would like to get the repairs done. A motion was made by Glen Noto, seconded by Edward Lentz and carried 4/0 to authorize the Hwy. Supt. to get clutch and transmission repairs done on the 85 Ford dump truck at an estimated cost of \$4500.00.

Skinner & Damulis has advised that the new pickup truck may be here by the end of July. Weather permitting, the CHIPS paving projects should be done this week or next week. He would like to be able to have patch material made up while they are here with the materials. He would like to get 100 ton of the patching material at a cost of \$5000.00 to \$6000.00. It would be cheaper than having to go pick up the material at the plant. A motion was made by Glen Noto, seconded by Edward Lentz and carried 4/0 to authorize the hwy. supt. to spend up to \$6000.00 to purchase 100 ton of patch material.

Supt. Whitaker noted that they have been working on Hudson Road where the flooding problems were. They have installed a second tube to help take some of the water overload. They reclaimed and reused some material. FEMA officials were supposed to be in the area looking at damage. If Otsego County is included in a disaster declaration, we should be able to get reimbursed for most of the repairs we have had to do because of the recent heavy rains and flooding. Councilwoman Connie Chase noted that she had received calls from residents who were happy with the highway dept.'s quick cleanup of road problems from the heavy rains.

Councilman Edward Lentz gave updates on the Hwy. Garage project. The contract has been signed with Richard Dennis of Double D Contracting to do the addition to the storage building. We received an estimate of approximately \$4,000.00 from Richard Dennis for removing the rotted sill and replacing it with new treated lumber. He noted that additional repairs may be necessary once they get into the project. It would be billed as a time & material job. A motion was made by Edward Lentz, seconded by Glen Noto and carried 4/0 to hire Richard Dennis of Double D Contracting to remove the rotted sill on the highway garage and replace with new material at an approximate cost of \$4,000.00. A new RFP has been prepared for the repair, sealing and insulating of the metal roofing and insulating of gable ends of the existing highway garage. After review and discussion, a motion was made by Edward Lentz, seconded by Glen Noto and carried 4/0 to advertise for bids for the repair, sealing & insulating of the metal roof and insulating of the gable ends of the highway garage to be submitted by July 31, 2013. Water, radon and asbestos testing have been completed.

Supervisor Robert Taylor noted that he has been happy with all of the volunteer efforts that have gone into the highway barn renovation/repair projects. He thanked residents Donald Smith, Cindy Scott and Tom Riso for all of their help to date. He also thanked Councilman Edward Lentz for taking a leadership role on the project and working on the RFPs. Hwy. Supt. Bill Whitaker noted that the Highway Committee has been a great group of people to work with. Councilman Edward Lentz also noted thanks to Geoff Scott, Lenny Melillo and James Denekamp for their contributions on the projects.

The Board discussed the town hall's needed roof replacement. The asphalt roof is the second one since the building was built in 1989. The hwy. committee suggests that we should try out a metal roof this time. We may be able to use a local contractor and have the hwy. crew help out to cut down on the cost. A motion was made by Connie Chase, seconded by Glen Noto and carried 4/0 to get the specs and RFP ready for putting a metal roof on the Town Hall.

Co. Rep. Pauline Koren noted that Co.Hwy. 31 is closed because of damages caused by the heavy rains. It is estimated to cost \$500,000.00 in repairs. The Manor had a problem with a hot water heater and it is estimated to cost \$100,000.00 in repairs. The Manor's head administrator Ed Marchi will be leaving to take a different job. Carolyn Lewis is leaving the Economic Development office. The IDA will hire an interim director for now. Supervisor Taylor noted that we should be giving salary increases to County Dept. heads as they haven't had raises in years. County representatives are doing an agricultural promotion for the Otsego County Fair. They are looking for agricultural products from their districts to be put in a wagon which will be pulled in the fair parade and then auctioned off with the proceeds going to 4-H groups. July 18<sup>th</sup> will be the County's Senior Citizen picnic at Glimmerglass State Park.

Ed George noted that he has seen large water tank trucks late at night going through town. He wondered if it really was water or perhaps fracking fluids??

We received a letter from Professor Lynne H. Irwin of Cornell University advising that the Local Technical Assistance Program, the outreach program of the Cornell Local Roads Program will be terminated effective 9/30/14. She detailed the benefits of the program and suggested that letters in support of the program should be sent to the Dean of the College, who made the decision that the program is no longer a priority. A motion was made by Edward Lentz, seconded by Connie Chase and carried 4/0 to send a letter of support for the Local Technical Assistance Program and ask that the decision to terminate the program be reconsidered.

The NYS Office of Real Property Tax Services sent notice that our 2013 Tentative Equalization rate is 107.08. OCCA Circuit Rider Planner Peter Manning sent a tentative work plan of ideas for the approximately 83 hours he would be available to work for the town under our contract.

The Board audited the bills prior to the meeting. A motion was made by Glen Noto, seconded by Connie Chase and carried 4/0 to pay General Fund Bills #124 through #136 and a final bill from Jessie Ravage of \$3,830.11 for a total of \$5,799.48 and Highway Fund Bills #90 through #97 for a total of \$11,449.90. Supervisor Taylor paid General Fund bills #120 through #123 and Highway Fund Bill #98 for a total of \$6,301.13 with prior Board approval.

Supervisor Robert Taylor and Councilwoman Connie Chase worked on updating our 1994 Emergency Preparedness Plan. Pete Chase helped type it up for the Board to review. A motion was made by Edward Lentz, seconded by Glen Noto and carried 4/0 to adopt the 2013 Town of New Lisbon Emergency Preparedness Plan as drafted. A copy will be sent to the County Office of Emergency Services and Supervisor Taylor will share it with other towns at a Supervisor's Assoc. meeting.

The regular monthly meeting in September will be changed from September 10<sup>th</sup> to September 5<sup>th</sup>. Two tables will be reserved for the Town Board to use at the Fireman's Barbecue on Sunday September 1<sup>st</sup>. There will be an open house at the Franchel House in Morris on 7/14/13 at 4:00 PM. The BVA will hold its Summer Festival on Thursday August 8, 2013 in conjunction with the Farmer's Market in Morris.

The Clerk received notice from the NYS Town Clerk Association and the Department of State that a change in the law would allow notices of claims on the Town to be filed with the Secretary of State. We are required to file a Certificate of Designation with the Secretary of State so they will know who to forward any claims they receive to. The Association of Towns latest magazine had a sample resolution. After review, a motion was made by Edward Lentz, seconded by Connie Chase and carried 4/0 to pass Resolution #02-13 to designate the Town Clerk to receive any notices of claims received by the Secretary of State.

With no further business, a motion was made by Glen Noto, seconded by Connie Chase and carried 4/0 to adjourn at 9:15 PM.

Charlene R. Wells, New Lisbon Town Clerk