

NEW LISBON TOWN BOARD---FEBRUARY 13, 2019---7:30 PM REGULAR MONTHLY MEETING---TOWN HALL, GARRATTSVILLE

(Postponed from 2-12-19 due to weather)

Present: Supervisor Edward Lentz, Councilman Robert Eklund, Councilman John Pegg, Councilwoman Nancy Martin-Mathewson, Hwy. Supt. Donald Smith, Clerk Charlene Wells, Co. Rep. Meg Kennedy, Assessor Pamela Dyn-Gohde, Residents: Edward George, Earl Smith, Tom Riso, Gabby Eklund, Dean & Kim Marble Absent: Councilwoman Flo Loomis

Supervisor Edward Lentz opened the regular monthly meeting at 7:31PM. A motion was made by Councilman Robert Eklund, seconded by Councilman John Pegg and carried 4 Ayes/0 Nays to accept the minutes for the January 8, 2019 Organizational meeting, Public Hearing and regular monthly meeting as written.

Dean & Kim Marble were present to request an approval extension of their previously approved subdivision (#4 of 2017). There are no changes from their original subdivision plans. They have been waiting for their attorney to get the paperwork ready. After further discussion, a motion was made by Councilwoman Nancy Martin-Mathewson, seconded by Councilman John Pegg and carried 4 Ayes/ 0 Nays to approve an extension of the approval for Subdivision #4 of 2017 for Dean & Kim Marble until April 14, 2019.

Hwy. Supt. Donald Smith advised that the 2001 is at the repair shop and they are waiting to hear what is wrong with it. He has received an estimate of \$10,148.00 to make the adjustments to fix the posi-traction problem on the 2009 Freightliner. They have swapped the hub with one off the other 2009 and it will cost \$977.32 to get a hub to replace that one. The broom needs about \$1500.00 in parts to get that ready for spring work. He would like to purchase a new welder for the shop. We have two welders, which he would keep one and surplus the other old one. With the new one they can do most of their welding work themselves and he can teach the others to use it. A motion was made by Councilwoman Nancy Martin-Mathewson, seconded by Councilman John Pegg and carried 4 Ayes/0 Nays to authorize the Hwy. Supt. to spend up to \$3,000.00 to purchase a new welder for the shop.

Edwards Road was taken over in 1986 as a town road. The snowplow is having problems with it at the intersection with Gross Road. Supt. Donald Smith noted that the grade needs to be brought up to the height of Gross Road and he will have to cut down trees to do the work. Per the deed we own a 50 foot wide by 565 foot long piece. After further discussion, a motion was made by Councilwoman Nancy Martin-Mathewson, seconded by Councilman John Pegg and carried 4 Ayes/0 Nays to authorize Supervisor Edward Lentz to send the adjoining property owner a letter asking them if they would like to take back ownership of the road before the hwy. supt. cuts down trees to work on the intersection with Gross Road.

Action Door has advised that the cost to replace one bottom door panel is \$782.00. It would cost \$2569.00 to replace the entire door & hardware. On the one door, the two bottom panels are bad so it would probably be smarter to replace the entire door. Supt. Donald Smith also noted that he would like to get a garage door opener as it would help save the door. He will wait until spring to work further on this project.

Discussion was held on employee vacation time. A motion was made by Councilman Robert Eklund, seconded by Councilwoman Nancy Martin-Mathewson and carried 4 Ayes/0 Nays to allow hwy. employee Earl Smith to carry over 20 hours of vacation time from last year.

January 2019 truck repairs were about half of last year's amounts. More miles have been put on the trucks this January than last year. They are still working on the 2019 Highway Plan. Hwy. Supt. Donald Smith has been reviewing the specs for a new Freightliner and has

removed dual beacons, aluminum rims and the extra gas tank. We can get a 2020 Freightliner from Mohawk Valley Freightliner under an Oneida County bid. The box & plow parts would be through Viking or Henderson. He has to check to see if either is on a state or county contract. Funding would be covered by using fund balance from General and Highway, highway funds and CHIPS funds. After further discussion, a motion was made by Councilman Robert Eklund, seconded by Councilwoman Nancy Martin-Mathewson and carried 4 Ayes/0 Nays to purchase a new 2020 Freightliner chassis from Mohawk Valley Freightliner and box & plow equipment from either Henderson or Viking for an estimated total of \$207,000 to \$210,000.00.

Co. Rep. Meg Kennedy reminded that applications for the Community Events Grant must be in by February 28th. \$50,000.00 in bed tax money is used for this grant to help expand the tourist economy. There was an issue at a County Board meeting with regards to those with cameras. Co. Rep. Kennedy noted that the intent was not to leave them out since they are allowed at open meetings, but to control where they were located so as not to cause problems or disruptions. She noted things that she had learned from a conference she attended. She further advised that the PSLA Committee will take into account expansion into underserved areas as part of their selection process when reviewing tower leasing options. Supervisor Edward Lentz again noted that the County should mandate that all towers be utilized in a lease agreement. A motion was made by Supervisor Edward Lentz, seconded by Councilwoman Nancy Martin-Mathewson and carried 4 Aye/0 Nays to authorize the Supervisor to send a letter to PSLA Committee members with our concerns for lack of cell service/broadband in our rural areas and that they should be mandating that all towers must be utilized in granting a cell phone lease or underserved areas will be marginalized. County Rep. Meg Kennedy was hopeful that we can have more control now that we own the towers. Councilman Robert Eklund noted that people didn't like having to sign in at the County Board meeting. He added that the Board may be able to tell those with cameras where to sit, but they can't mandate that people sign in. He also noted that the Energy forum held at the Otesaga was expensive to attend. Co. Rep. Meg Kennedy noted that Barbara Heegan set it up, not the County Board, and that it did supply good information for the Board.

Supervisor Edward Lentz advised that we have heard that our Community Block Grant was rejected in the first round. He is waiting for an exit interview to hopefully find out the reasons why so that it will be helpful if we apply again. Otsego Rural Housing has farm grants for farmers to fix up their homes. Their income cannot exceed 120% of the County median income (\$50,000.00). Supervisor Lentz further noted that he sent a proposal to Rob Obrien & Art Klingler for the County to fund a regional pilot program where the County would hire an ALS provider to be on call (16-24 hours per day) to cover a region including us, Pittsfield, Morris, Burlington & Edmeston. If the pilot program worked well, it could be expanded to the rest of the County. In regards to his request to the County to help with a garbage problem at 644 Gardnertown Road, he has been told that the County would provide a dumpster for cleanup since those who live there have no funds to pay for it. The Hazard Mitigation Plan meeting was postponed from January 29th because of a snowstorm to February 19th at the County Office Building. Councilman Robert Eklund will attend since Supervisor Lentz will be at the conference in NYC.

The Justice and Court Clerk would like to get rid of some of the old law books sitting on the shelves in their office to make more room. A motion was made by Councilman Robert Eklund, seconded by Councilwoman Nancy Martin-Mathewson and carried 4 Ayes/0 Nays to authorize the Justice & Court Clerk to dispose of (donate, sell or recycle) old law books (not town record books) from their office at the Town Hall.

A motion was made by Supervisor Edward Lentz, seconded by Councilman Robert Eklund and carried 4 Ayes/0 Nays to authorize the Town Justice to purchase the improvements

he received funding for from the Justice Court Assistance Grant (approximately \$10,000.00), with the purchases being subject to our purchasing policy. A motion was made by Supervisor Edward Lentz, seconded by Councilman Robert Eklund and carried 4 Ayes/0 Nays to authorize the purchase of an additional camera for the large community room at the Town Hall, estimated at about \$400.00 when the Justice gets his new cameras from the grant program.

Julia Nadeau has volunteered to lead our task force if we decide to pursue a Climate Smart Community designation. We're not sure of the whole process yet, but nothing can be started without the Town Board approving the project. After further discussion, a motion was made by Councilman Robert Eklund, seconded by Councilman John Pegg and carried 4 Ayes/0 Nays to sign a pledge to become a Climate Smart Community and authorize Julia Nadeau and others who want to serve on the CSC Committee to start working on the process.

Land Use Enforcement Officer Tom Riso noted they are still finding things to add to the assessment roll. The Town Clerk's computer has been having some issues and Steve Lawton has suggested that since it is 7 years old, it should be replaced. He provided an estimate for a new computer with Windows 10 Pro, wireless keyboard & mouse, 22 inch monitor, Microsoft Office 2016 and a new battery backup for a total of \$1146.26. Prices from Dell came in at \$999.00 to \$1129.00 for a computer & 15 inch monitor, with none of the extra items included. A motion was made by Councilman Robert Eklund, seconded by Councilwoman Nancy Martin-Mathewson and carried 4 Ayes/0 Nays to authorize the Town Clerk to purchase a new computer from Steve Lawton for an estimated cost of \$1146.26.

A motion was made by Councilman Robert Eklund, seconded by Councilman John Pegg and carried 4 Ayes/0 Nays to authorize the Supervisor to sign the 2019 Poll Site Agreement with the Otsego County Board of Elections for use of the Town Hall for voting purposes.

The bills were available for the Board to review prior to the meeting. A motion was made by councilman Robert Eklund, seconded by Councilwoman Nancy Martin-Mathewson and carried 4 Ayes/0 Nays to pay General Fund bills #24 through # 37 for a total of \$5,350.91 and Highway Fund bills #17 through #32 for a total of \$13,022.88. General Fund bills #20 through #23 and #38 through #40 and Highway Fund bill #33 for a total of \$5,915.79 were paid with prior Board approval. The Supervisor submitted his monthly report to the Board.

Discussion on paid family leave and other changes to the employee handbook were put off until next month because the power went off at the Town Hall. (The emergency lights did come on.)

Councilman Robert Eklund completed the audit of the Justice office and Councilwoman Flo Loomis completed the audit of the Town Clerk/Collector's office. After the Board reviewed them, a motion was made by Councilwoman Nancy Martin-Mathewson, seconded by Councilman John Pegg and carried 4 Ayes/0 Nays to accept the audit of the Justice's office as completed by Councilman Eklund and of the Town Clerk/Collector's office as completed by Councilwoman Loomis.

A motion was made by Councilman Robert Eklund, seconded by Councilman John Pegg and carried 4 Ayes/0 Nays to authorize the Town Clerk to attend the 2019 NYS Town Clerk Association Conference in Syracuse in May if she decides she can attend.

With no further business and no electricity, a motion was made by Councilman Robert Eklund, seconded by Councilman John Pegg and carried 4 Ayes/0 Nays to adjourn at 9:00 PM.

