

**NEW LISBON TOWN BOARD---MAY 11, 2010---7:30PM
REGULAR MONTHLY MEETING---TOWN HALL**

Present: Councilmen Edward Lentz, Connie Chase & Robert Eklund, Supervisor Robert Taylor, Hwy. Supt. Bill Whitaker, Clerk Charlene Wells, also: Don & Harriet Collison and Joe Gregory Absent: Councilman Glen Noto

Supervisor Taylor opened the regular monthly meeting at 7:30 PM. The minutes from April 13, 2010 were amended to show that the letter on erosion problems with the Co. Hwy. 12 bridge was to be sent to the Public Works (not Hwy.) Committee. The name of the cell tower company was corrected to read JNS (not J&S). A motion was made by Connie Chase, seconded by Edward Lentz and carried 4/0 to accept the amended minutes for the April 13, 2010 regular monthly meeting. The first line of paragraph 3 of the minutes from the 4/22/10 joint meeting was amended to read Edward Lentz and Flo Loomis requested discussion on reviewing one & two family homes. A motion was made by Connie Chase, seconded by Edward Lentz and carried 4/0 to accept the amended minutes for the April 22, 2010 special joint meeting with the Planning Board.

Hwy. Supt. Bill Whitaker advised that he has the army truck licensed. He has been looking for a dump box to put on it. The last one he looked at was junk. While he is waiting to find a dump box for it, he proposes to put a water tank on it to use for wetting the roads when they hone and sweep. He has purchased an old fire truck (which has a 2100 gallon tank per Don Collison) to use for this purpose which he would sell to the Town for \$700.00 or trade for the two old white Dodge pickups which are out of service that he could sell for scrap. Using the army truck as a water truck will give them more flexibility to fit honing and sweeping into their schedule as they won't have to wait for rain and it won't tie up a big truck. After further discussion a motion was made by Edward Lentz, seconded by Robert Eklund and carried 4/0 to declare the two old white Dodge pickups (from the Army surplus program) with an estimated value under \$1000.00 as surplus and authorize the Hwy. Supt. to sell them as scrap to pay for the \$700.00 water tank. The Board suggested that they also get rid of other junk and scrap metal lying around. Supt. Whitaker noted that he is still using one of the green pickup trucks, but the other one, a 1985 Dodge green pickup with plow needs work done on it if they are going to keep it. He advised that he has had an offer of \$500.00 for it. After further discussion, a motion was made by Edward Lentz, seconded by Robert Eklund and carried 4/0 to declare the old green 1985 Dodge pickup with plow as surplus and to advertise for bids for it, with a minimum bid of \$500.00 and to be sold in "as is" condition. Bids will be opened at the June 8, 2010 regular monthly meeting.

Highway bills #65 through #78 for a total of \$27,627.27 were audited and approved for payment by the Board.

Cobleskill Stone submitted a quote of \$33,227.75 to pave the town hall parking lot and driveway using their material and providing the labor. Webster's Paving gave a quote of \$11,226.00 for labor and the material would come from Hanson Aggregates at a cost of \$29,812.50 (total of \$41,038.50). Gifford Paving gave a quote of \$7,500.00 for labor with the material coming from Hanson Aggregates at a cost of \$29,812.50 (total of \$37,312.50). Our highway crew would do the prep work for any of these options. Supt. Whitaker noted that blacktop would probably have double the lifespan of the road material that he had received an estimate of approximately \$14,000.00 from Central Asphalt. He noted again that he could use the pickup for plowing and salting if necessary. Presently they have to bring in a big truck to sand which is difficult to maneuver around the building. It would also take care of the pothole problems, cut out the need for placing dust oil every year, enhance the look of the place and keep a lot of dirt out of the building. Arguments against doing it include spending funds during bad economic times and using reserve funds which could be used to reduce taxes. After further discussion, a motion was made by Robert Taylor and seconded by Connie Chase to authorize the Hwy. Supt. to have Central Asphalt pave the Town Hall parking lot and driveway at an approximate cost of \$14,000.00. Robert Taylor and Connie Chase voted yes and Robert Eklund and Edward Lentz voted no, therefore the motion failed. It was discussed that

maybe we could consider doing only part of the main parking area. Supt. Whitaker will get a price for that.

Joe Gregory suggested that perhaps we should look into eaves troughs on the building or there could be dripping on the blacktop causing ice. Also, he suggested we get better drainage in the parking area.

Donald & Harriet Collison spoke on behalf of the Methodist Church congregation. They have voted to join with the Morris Methodist Church as they are not able to rebuild a church in Garrattsville. They would like to make a memorial park at the site of the former church which was originally built in 1840. They consider the site sacred ground because the burned church was buried there. They would like the Town to consider taking over the site as a park and possibly someday a historical/archival building could be placed there. They might be able to put some money in a trust for the upkeep. Supervisor Taylor suggested that he will talk to the attorney about the Town taking possession of the site and the Collisons will bring a final proposal for the Board to consider next month.

A letter of resignation was read from Joseph Caffery from the Board of Review. A motion was made by Robert Eklund, seconded by Connie Chase and carried 4/0 to accept the resignation of Joseph Caffery from the Board of Review with thanks and regret. We will have to look for someone to fill his term which expires 9/30/14.

Supervisor Taylor noted that we have small trust funds which were set up to take care of certain burial plots. They are in Wilber National Bank and they have advised that we could put the funds in a savings account instead of a trust. A motion was made by Connie Chase, seconded by Robert Eklund and carried 4/0 to authorize the Supervisor to have the cemetery trusts changed to a savings account in Wilber National Bank. He further noted that he had thought about paying off the truck bond with Wilber National Bank, but there is a no prepay clause. John Ryland of Hughson & Benson Associates is working on our insurance renewal. It will be going up approximately \$800.00 because of increased values in buildings and equipment. Attorney Martin Tillapaugh will only attend meetings if he is requested to.

After we finish revising our site plan regulations we will have to look back at the Comprehensive Plan to see what items we still need to work on. Discussion was held on what title to give the enforcement person...Development Administrator...Land Use Administrator...Land Use Enforcement Officer. Councilman Eklund questioned about the discussion on reviewing one & two family homes under the site plan regulations. Councilman Lentz noted that it was felt it would be better to have separate laws on lighting, junk, noise, etc. because they would apply to the entire town where the site plan regulations would only apply to new construction.

A motion was made by Robert Eklund, seconded by Connie Chase and carried 4/0 to pay General Fund bills #97 through #109 for a total of \$3,280.54. Supervisor Taylor paid bills #89 through #96 for a total of \$983.23 with prior Board approval.

Councilman Edward Lentz noted that he met with Court Clerk Mike Scanlon to review the justice court books for 2009. He followed the Association of Towns audit guidelines and advised that all of the financial books looked good and he was satisfied that they were following the proper procedures. A motion was made by Robert Eklund, seconded by Connie Chase and carried 4/0 to accept the report of the 2009 justice court books from Councilman Edward Lentz.

In accordance with the new requirement of the NYS & Local Retirement System, the assessor, town clerk/collector, historian and bookkeeper each submitted their log of three months worth of work-related activities. After review, a motion was made by Robert Eklund, seconded by Connie Chase and carried 4/0 to pass Resolution #01-10, establishing an eight hour work day and setting the number of days of service per month to report to the retirement system for Assessor Kathleen Chase at 2 days, Historian Virginia Schoradt at 3 days, Town Clerk/Collector Charlene Wells at 18 days, and Bookkeeper Doris Schlee at 3 days.

Councilman Edward Lentz advised that he didn't find much information on the two kinds of vinyl windows stated in the estimates for replacing the town hall windows. Vinyl windows were requested because we have wood and they were not maintained, so we opted for no maintenance vinyl windows. Ben Richard's price was for \$545.00 per window (\$1090.00 per double window) and Lou Colburn's price was \$725.00 per double window. Both windows have the low E gas which was recommended in the energy audit. Lou Colburn also gave a price of \$10,640.00 to replace all of the 16 windows in the town hall. After discussion, a motion was made by Edward Lentz, seconded by Connie Chase and carried 4/0 to accept the estimate of \$10,640.00 from Lou Colburn for replacing all of the windows in the Town Hall with vinyl low-E gas windows.

Councilman Lentz advised that he has not received a contract from JNS Towers to review yet. He reported that he had gone to a presentation by Otsego County Treasurer Dan Crowell on revenue sources and that he would be willing to come address the Town Board later in the year.

Daniel Morehouse's term on the Planning Board expires on May 31, 2010. He does have the number of training credits required for reappointment. A motion was made by Edward Lentz, seconded by Robert Eklund and carried 4/0 to reappoint Daniel Morehouse to a new five year term on the Planning Board effective 6/1/2010. The Board approved giving the Planning Board members who were at the site plan review meeting with Alan Sorensen on 4/22/10 two hours of training time.

Clerk Charlene Wells attended a meeting with a state official who spoke on handling emails and the need to have an e-mail policy. The Clerk submitted copies of sample e-mail policies for the Board to review. Any official business done by e-mail, even if only e-mails between two Board members, is considered a town record. The handling of e-mail records is part of an e-mail policy.

County Representative Steve Fournier did talk to Co. Hwy. Supt. Tiderencel about the Co. Rt. 12 Bridge in New Lisbon. He felt that the bridge was not in danger of being closed and the erosion control plans were in the works. Scott Fickbolm emailed Supervisor Taylor the plans for the erosion control at the site.

Joe Gregory and Councilman Robert Eklund handed out articles on gas drilling. The Butternut Valley Alliance will be holding a meeting for municipal officials on getting their support for applying for a scenic byway designation for St. Hwy. 51 on Wednesday, June 2nd at 7:00 PM at the Garrattsville firehouse.

It was discussed to change the September monthly meeting from September 14th to September 9th. With no further business, a motion was made by Robert Eklund, seconded by Edward Lentz and carried 4/0 to adjourn at 9:55 PM.

Charlene R. Wells, New Lisbon Town Clerk