

New Lisbon Town Board—May 8, 2012

Regular Monthly Meeting---Town Hall, Garrattsville

Present: Supervisor Robert Taylor, Hwy. Supt. Bill Whitaker, Councilman Edward Lentz, Councilwoman Connie Chase, Clerk Charlene Wells, Councilmen Robert Eklund & Glen Noto (late) Also: Residents Sue Smith, Donald Smith, Joe Gregory, James Gregory, Theresa Berdon, Tara Baker, James Denekamp, Florence Loomis, Keith Woodbeck, Lenny Melillo

Supervisor Taylor opened the regular monthly meeting at 7:30 PM. A motion was made by Edward Lentz, seconded by Connie Chase and carried 3/0 to accept the minutes for the April 10, 2012 regular meeting as written.

Hwy. Supt. Bill Whitaker advised that they have been hauling in sand. Since the weather has been good they have been getting their spring jobs done. Highway Bills #58 through #70, for a total of \$35,641.64 were audited and approved for payment by the Board.

We received a \$50.00 donation from Peter Martin and the Central NY Cyclist Group for using the Town Hall. They had 71 cyclists join in their event which they hope to make an annual event.

NYSEG has another energy efficiency program available. It was decided not to apply again because last time we did an energy assessment at the Town Hall they said our usage was so low that we were not eligible and it would take too many years to recoup our investment.

The State has requested our input on statutory reporting requirements. They would like our ideas on what required reports should be eliminated or modified.

Supervisor Taylor noted that OCCA Circuit Rider Planner Rima Shamieh completed the Preserve New York grant application for a Reconnaissance Level Survey and it was submitted.

Computer technician, Steve Lawton has advised the Supervisor that he should plan on getting a new computer next year as his has issues due to its age.

The change letters advising people who came in and met with Rich Maxwell about their assessments were just mailed out by Assessor Kathleen Chase. We had thought that Maxwell's was going to send them out, but they advised that the State told them they didn't have to since they had previously mailed the impact notices. Grievance day is May 24, 2012, 4-8 PM.

A motion was made by Connie Chase, seconded by Edward Lentz and carried 5/0 to pay General Fund bills #94 through #108 for a total of \$7,930.23. Deputy Supervisor Connie Chase paid bills #86 through #93 for a total of \$6,238.68 with prior Board approval. The Supervisor's monthly report was submitted to the Board.

Chris Perrine's term on the Planning Board expires 5/31/12. He only has 5.5 hours of the required 20 hours of training, so he cannot be reappointed. Planning Board Chairman Daniel Morehouse has suggested Matthew Palmer might be a good candidate. We will check with him and we can put a notice on the website that we are looking for someone.

We received six proposals in response to our RFP for a highway barn needs assessment as follows: McManus Engineering Group of Cooperstown, NY--\$5,900.00, Lamont Engineers of Cobleskill, NY--\$13,500.00, Bernier, Carr & Associates of Watertown, NY--\$4,500.00, Tectonic Engineering of Mountainville, NY--\$3,450.00, Delaware Engineering of Oneonta, NY--\$4,500.00, and C & S Companies of Syracuse, NY--\$8,000.00. The Board was pleased with the response and experience that all firms had in the highway barn field. After reviewing the six proposals over the past month, it was agreed that the proposal from Delaware Engineering was most

consistent with our RFP and overall most what we are looking for. A motion was made by Edward Lentz, seconded by Glen Noto and carried 5/0 to accept the proposal from Delaware Engineering for Phase 1, at a cost of \$4,500.00, subject to our attorney approving the contract.

We received four applications for the Land Use Enforcement Officer position. The Board decided to interview each candidate prior to the June 12th, 2012 meeting, beginning at 6:30 PM, scheduling each one for a 15 minute interval.

A motion was made by Edward Lentz, seconded by Connie Chase and carried 5/0 to authorize the Clerk to contact Scott Kuhnly of B.Safe Consulting and hire him to complete an inspection of our playground if he is still available.

Supervisor Robert Taylor asked Sue Smith, chairwoman of the CPIC to give an update. They are working on putting up picture rails to display our photos from the Bicentennial, getting trails worked out in the Texas state land to be cleaned up for walking trails, and working on a small scale cleanup day. We are waiting to hear back from John Ryland about volunteers being covered by the Town insurance if we do a roadside clean up. Hwy. Supt. Whitaker was asked if he would pick up bagged garbage if they do a road cleanup. He advised they should let him know what roads they would be doing and he would use the pickup to pick up the bagged garbage. The next meeting of the CPIC will be on Tuesday, May 29th, 2012 at 7:00 PM.

Victor Lasher has asked if he could use weed killer in the Town Park. Hwy. Supt. Whitaker advised that you need to be certified in order to use chemicals. Councilman Ed Lentz suggested that white vinegar works, but would have to be applied more than once. A motion was made by Robert Eklund, seconded by Glen Noto and carried 5/0 to authorize the Clerk to get a new backboard/hoop for the basketball court in the park. Victor also noted his concern about the blacktop in front of the town hall bulging. He is afraid that the tree roots from the pine trees might be causing it and the roots could interfere with our water/septic lines. Lenny Melillo noted that we can add a root killer in the distribution box. We would have to locate it and have a tube put in to be able to add the root killer. He further suggested that we should have the septic pumped as it has never been done.

Town Clerk Charlene Wells advised that at the NYSTCA conference she learned that Town Officials who handle money for the Town should file an official undertaking. This would be in addition to filing an oath of office and the insurance bond that we have. It would become part of our organizational meeting in the future. A motion was made by Connie Chase, seconded by Glen Noto and carried 5/0 to approve the document entitled "Town of New Lisbon Official Undertaking of Municipal Officers" and to adopt the procedure of having Town Officials who handle money, including the Town Supervisor, Deputy Supervisor, Town Clerk/Tax Collector, Town Justice and Highway Superintendent sign and file an official undertaking with the Town.

With no further business, a motion was made by Edward Lentz, seconded by Glen Noto and carried 5/0 to adjourn at 8:20 PM.

Charlene R. Wells, New Lisbon Town Clerk

