

**NEW LISBON TOWN BOARD---JANUARY 5, 2016---7:30PM
PUBLIC HEARING ON 2016 FIRE PROTECTION CONTRACT**

Present: Supervisor Timothy Miller, Councilwoman Flo Loomis, Councilmen Joseph Gregory, John Pegg & Robert Eklund, Hwy. Supt. Bill Whitaker, Clerk Charlene Wells, Justice Bruce Moskos, Residents Lenny Melillo, Mert Hull, Keith Woodbeck, Pete Chase, Russ Card, Kristina Brett, Barry Braunius, Tom Riso, Don Smith, Louie Colburn, James Denecamp, 4 others

Justice Bruce Moskos swore in newly elected officials, Supervisor Timothy Miller and Councilwoman Flo Loomis. Supervisor Timothy Miller led all in the Pledge of Allegiance and a short prayer.

The Public Hearing on the 2016 Fire Protection contract with the Garrattsville Fire Company was opened at 7:38 PM. Supervisor Timothy Miller asked that anyone wishing to speak stand at the podium and limit their comments to five minutes each. The proposed contract is the same as last year. Garrattsville Fire Co. President Lenny Melillo noted that at \$1.14 per thousand (of assessed value), they are still the lowest cost in the County, with many fire districts costing over \$3.00 per thousand. They would like to continue their good relationship with the Town Board. He noted that not only do they handle ambulance & fire calls; they help out the highway dept. and the community with all types of emergency calls. Tom Riso noted that the Fire Dept. has said that they have a 20 year plan for equipment replacement. He asked if they expected their overall cost to decrease, stay level or increase in the future. President Lenny Melillo advised that they will do their best to maintain costs. They cannot control future requirements they will have to meet or unexpected repairs that happen. He noted that they cannot do as many repairs themselves because they have to use certified technicians and the newer equipment has electronics which they can't fix. They try for grants, but they can't always meet the requirements. Councilman Robert Eklund noted that we should be complaining to the State about the training demands and costs involved with keeping up with State requirements. With no further comments, a motion was made by Supervisor Timothy Miller, seconded by Councilman John Pegg and carried 5/0 to close the Public Hearing at 7:55 PM.

**NEW LISBON TOWN BOARD---JANUARY 5, 2016
ORGANIZATIONAL MEETING**

Present: same as above

The 2016 Organizational meeting was opened at 7:56 PM. The list of annual appointments was reviewed. A motion was made by Councilman John Pegg, seconded by Councilman Robert Eklund and carried 5/0 to make the following annual appointments: Virginia Schoradt as Town Historian, Judith Koster as Planning Board Clerk, Elizabeth Fish as Dog Control Officer, Dora Cooke as Court Clerk, Thomas Riso as Land Use Enforcement Officer and Charlene Wells as Registrar of Vital Statistics. No one was appointed to serve as Marriage Officer at this time. We still need to find someone to serve as Health Officer. Supervisor Timothy Miller will check with the Morris School Nurse to see if they would be interested.

Highway Superintendent Bill Whitaker appointed Willard Lasher as Deputy Highway Superintendent. Supervisor Timothy Miller appointed Doris Schlee as Bookkeeper. He will announce his choice for Deputy Supervisor at the next meeting. He was not completely sure if he would serve as Budget Officer or appoint someone else at a later date. Clerk Charlene Wells appointed Robert Wells as Deputy Clerk and Deputy Registrar. She noted that Robert Taylor is still a Sub-Registrar.

A motion was made by Councilwoman Flo Loomis, seconded by Councilman Robert Eklund and carried 5/0 to approve the following items:

-Designate the Daily Star as the official Town newspaper.
-Hold monthly meetings on the 2nd Tuesday of each month at 7:30 PM in the large community room at the Town Hall.
-All bills will be audited by the Board ½ hour before the start time of the meeting.
-Set mileage reimbursement at 50 cents per mile.
-Designate Community Bank, NA for the Town Clerk/Collector & Town Justice.
-Designate Community Bank, NA, Key Bank, NBT Bank, Bank of Cooperstown and CLASS Investment Cooperative as banks for the Supervisor.

.....Authorize the Supervisor to pay all utility bills, health insurance premiums, justice court fees to the State Comptroller, payroll taxes and purchase postage without prior Board approval.

.....Authorize the Highway Supt. to spend up to \$1,000.00 at a time without prior Board approval, except for hiring an outside contractor which requires Board approval and a certificate of insurance.

.....Authorize the Supervisor to invest money for interest bearing purposes in the best interest of the Town. Councilman Robert Eklund asked that the full Board be consulted before the Supervisor makes any changes in investing, which was agreed to by Supervisor Timothy Miller.

.....Acceptance of the Annual Financial Report to the State Comptroller as the Town's final financial report.

.....Hire Robin Lasher and Willard Lasher as Schedule Keepers and Town Hall Custodians at \$11.00 per hour.

A motion was made by Councilman Robert Eklund, seconded by Councilwoman Flo Loomis and carried 5/0 to contract with the New Lisbon Senior Citizens to provide adult recreation services at a cost of \$450.00. A list of how they spent their 2015 funds has not been received yet.

Supervisor Timothy Miller noted that he had not spoken to Attorney Martin Tillapaugh yet. A motion was made by Councilwoman Flo Loomis, seconded by Councilman Robert Eklund and carried 5/0 to hire Martin Tillapaugh as Town Attorney. If he declines the position, we will have to search for another attorney.

A motion was made by Councilman Joseph Gregory, seconded by Councilman John Pegg and carried 5/0 to approve the 2016 Fire Protection & Emergency Services Contract with the Garrattsville Fire Company, at a cost of \$125,350.00 and to authorize the Supervisor to sign on behalf of the Town.

A motion was made by Councilman Joseph Gregory, seconded by Councilman John Pegg and carried 5/0 to adopt the following 2016 Employee Salary and Pay Schedule:

POSITION	WHEN PAID	APPROPRIATION
Supervisor	Every 2 weeks	\$8,000.00
Highway Superintendent	Every 2 weeks	\$46,000.00
Assessor	Every 2 weeks	\$8,900.00
Town Justice	Annually	\$6,250.00
Councilmen, 4 at	Annually	\$1400.00 ea.
Registrar of Vital Statistics	Annually	\$500.00
Record Management Officer	Annually	\$500.00
Town Clerk/Collector	Monthly	\$16,000.00
Historian	Annually	\$600.00
Health Officer	Annually	\$250.00
Town Hall Custodian (Schedule Keeper)	Monthly	\$11.00 per hr.
Town Hall Cleaner	Monthly	\$11.00 per hr.
Board of Review, Chairman	Annually	\$105.00
Board of Review, 4 at	Annually	\$85.00
Bookkeeper	Monthly	\$4,750.00
Budget Officer	Annually	\$1,000.00
Park & Cemetery Mower	Every 2 weeks	\$11.00 per hr.
Planning Board Clerk	Monthly	\$1,200.00
Dog Control Officer	Monthly	\$3,000.00
Court Clerk	Monthly	\$3,500.00
Attorney	Monthly	\$3,200.00
Land Use Enforcement Officer	Monthly	\$3,000.00
Part-time employees	Every 2 weeks	\$9.00 per hr.
Temporary employees	Every 2 weeks	\$9.00 per hr.
Highway employees-MEO	Every 2 weeks	\$12.00 per hr.
Highway employees-HMEO	Every 2 weeks	\$17.47 per hr.
Part-time HMEO	Every 2 weeks	\$17.00 per hr.
Highway employee-Dep. Supt.	Every 2 weeks	\$17.57 per hr.

A motion was made by Councilman Joseph Gregory, seconded by Councilwoman Flo Loomis and carried 5/0 to adopt the following 2016 Highway Employee Schedule:

1. WAGES...MEO.....\$12.00 per hour
HMEO, part-time..\$17.00 per hour (no benefits)
HMEO.....\$17.47 per hour
DEPUTY SUPT.....\$17.57 per hour
All payable every two weeks, with time & half for overtime.
2. SICK LEAVE.....One day per month with no more than 12 days per year. Accumulative to 70 days. Sick days used for five consecutive days require a doctor's note. Employees will not be paid for any unused sick days upon termination or retirement. Employees must be actively working to receive sick days.
3. INSURANCE.....Hospital/Medical/Pediatric Dental through CDPHP. Enrolled employees will contribute 10% of their monthly premium for 2016. If an employee chooses not to take medical coverage through the Town, he will be paid \$1100.00 in June and \$1100.00 in December. Medical benefits are provided to employees while they are on the payroll, either actively working or using sick and/or vacation days. When an employee is on disability or leave of absence they may remain on the Town policy if they so choose by paying the entire monthly premium themselves. Effective in 2015, new employees are only eligible for single coverage. Disability insurance is paid as per NYS Benefits Law.
4. PAID HOLIDAYS.....total of 9...New Year's Day, Washington's Birthday, Memorial Day, Independence Day, Labor Day, Columbus Day, Veterans Day, Thanksgiving Day and Christmas Day.
5. PERSONAL DAYS.....three per year...not cumulative
6. LEAVE OF ABSENCE.....MUST BE APPROVED BY Town Board and Highway Superintendent.
7. BEREAVEMENT DAYS.....three days, for immediate family only.
8. NYS RETIREMENT----Tier 3, 4 & 6...employee contribution as required by NYS Retirement System.
9. WORKERS COMPENSATION.....total paid.
10. NEW PERSONNEL...will be paid \$10.00 for MEO and \$15.00 for HMEO per hour for a six month probationary period. After 2 months, the pay may be increased by 50 cents per hour upon the review and recommendation of the Hwy. Supt. After 4 months, the pay may again be increased by 50 cents per hour upon the review and recommendation of the Hwy. Supt. Once the six month probationary period is over and the new employee is permanently hired, he will go to full pay for the position and receive all of his benefits. Medical insurance begins after two months.
11. VACATION TIME.....after one year receive one week, then one additional day for each year thereafter, up to a maximum of four weeks.
12. DRUG & ALCOHOL POLICY.....as per policy adopted 12/12/1995.
13. EMPLOYEE HANDBOOK...all provisions of the employee handbook will apply upon its adoption.

Highway Superintendent Bill Whitaker advised that he plans on finishing paving Parker Road, paving Miller Road and the corner of Gross Road. Part of the CHIPS funds will be used to pay for the plow & dump box for the 2009 Freightliner Truck. A motion was made by Councilman Joseph Gregory, seconded by Councilman John Pegg and carried 5/0 to sign the Agreement for the Expenditure of Highway Moneys between the Town Board and Highway Superintendent.

A motion was made by Councilman Joseph Gregory, seconded by Councilman John Pegg and carried 5/0 to accept the renewal contract from Pittsfield Veterinary Clinic for Dog Shelter Services and authorize the Supervisor to sign on behalf of the Town.

A motion was made by Supervisor Timothy Miller, seconded by Councilman Joseph Gregory and carried 5/0 to accept the 2016 Official Undertaking as signed by Town Officers handling town funds.

A motion was made by Councilman Joseph Gregory, seconded by Councilman John Pegg and carried 5/0 to authorize Supervisor Timothy Miller to attend the training session for newly elected officials in Albany on January 13-15, 2016 sponsored by the State Comptroller & Association of Towns.

A motion was made by Supervisor Timothy Miller, seconded by Councilman Robert Eklund and carried 5/0 to authorize Councilwoman Flo Loomis to attend the training session for newly elected officials in Albany on January 13-15th, 2016.

Clerk Charlene Wells submitted her 2015 annual report to the Board. With no further business, a motion was made by Councilwoman Flo Loomis, seconded by Councilman Robert Eklund and carried 5/0 to adjourn at 8:23 PM.

Charlene R. Wells, New Lisbon Town Clerk