

**NEW LISBON TOWN BOARD---JANUARY 7, 2014---7:30PM**  
**PUBLIC HEARING ON 2014 FIRE PROTECTION CONTRACT**

Present: Councilwoman Connie Chase, Councilmen Robert Eklund, Joseph Gregory & John Pegg, Supervisor Robert Taylor, Clerk Charlene Wells, Hwy. Supt. Bill Whitaker, Justice Bruce Moskos, Co. Rep. Edward Lentz, Vicki Lentz, Ed George, Lenny Melillo, Richard Dennis

Justice Bruce Moskos administered the oath of office to new councilmen John Pegg and Joseph Gregory. Oaths of Office and the Official Undertaking of Municipal Officers were signed by newly elected and appointed officials present.

Supervisor Robert Taylor opened the Public Hearing on the 2014 Fire Protection Contract with the Garrattsville Fire Company, Inc. at 7:34 PM. The contract is the same as last year at a cost of \$84,350.00. Supervisor Taylor noted the Board's appreciation for all that the members do for the community. With no comments from the floor, a motion was made by Connie Chase, seconded by Robert Eklund and carried 5/0 to close the hearing at 7:36 PM.

**NEW LISBON TOWN BOARD---JANUARY 7, 2014**  
**ORGANIZATIONAL MEETING**

Present: same as above

The 2014 Organizational meeting was opened at 7:36PM. Supervisor Robert Taylor reviewed voting procedures. Hwy. Supt. Bill Whitaker advised that since he anticipates approximately \$170,000.00 in CHIPS funds, he plans on paving Vibbard Road (\$66,398.54), double sealing East Turtle Lake Road (\$32,095.41) and double sealing Myers Mills Road (\$19,049.74). He only anticipates one culvert needing replacing on Myers Mills Road for these projects. A motion was made by Joseph Gregory, seconded by Connie Chase and carried 5/0 to sign the Agreement for the Expenditure of Highway Moneys between the Town Board and the Highway Superintendent.

Lenny Melillo noted thanks to Hwy. Supt. Bill Whitaker for coming and keeping the roads sanded at the recent fire at Co. Hwy. 17 & Middlesdorf Road. It helped keep it a safer environment. The cooperation between the fire dept. and hwy. dept. was applauded by all.

The list of annual appointments was reviewed. Councilman Joseph Gregory noted that he was against the Land Use Enforcement Officer position because he felt we didn't need it since the County Code Office handles building code. A motion was made by Robert Eklund, seconded by Connie Chase and carried 3/2 (Joseph Gregory-NO, John Pegg-NO) to make the following annual appointments: Virginia Schoradt as Town Historian, Judith Koster as Planning Board Clerk, Elizabeth Fish as Dog Control Officer, Robert Taylor as Marriage Officer, Dora Cooke as Court Clerk, Thomas Riso as Land Use Enforcement Officer and Charlene Wells as Registrar of Vital Statistics. We still need to find someone to serve as Health Officer.

Highway Superintendent Bill Whitaker appointed Victor Lasher as Deputy Highway Superintendent. Supervisor Robert Taylor appointed Doris Schlee as Bookkeeper, Connie Chase as Deputy Supervisor and he will serve as Budget Officer. Clerk Charlene Wells appointed Robert Wells as Deputy Clerk and Deputy Registrar.

A motion was made by Robert Eklund, seconded by Connie Chase and carried 5/0 to approve the following items:

- .....Designate the Daily Star as the official Town newspaper.
- .....Hold monthly meetings on the 2<sup>nd</sup> Tuesday of each month at 7:30 PM at the Town Hall.
- .....All bills will be audited by the Board ½ hour before the start time of the meeting.
- .....Set mileage reimbursement at 50 cents per mile.
- .....Designate Community Bank, NA for the Town Clerk/Collector & Town Justice.
- .....Designate Community Bank, NA, Key Bank, NBT Bank, Bank of Cooperstown and CLASS Investment Cooperative as banks for the Supervisor.
- .....Authorize the Supervisor to pay all utility bills, health insurance premiums, justice court fees to the State Comptroller, payroll taxes and purchase postage without prior Board approval.
- .....Authorize the Highway Supt. to spend up to \$1,000.00 at a time without prior Board approval, except for hiring an outside contractor which requires Board approval and a certificate of insurance.

.....Authorize the Supervisor to invest money for interest bearing purposes in the best interest of the Town.

.....Acceptance of the Annual Financial Report to the State Comptroller as the Town's final financial report.

.....Hire Robin Lasher and Willard Lasher as Schedule Keepers and Town Hall Custodians at \$11.00 per hour.

A motion was made by Joseph Gregory, seconded by Robert Eklund and carried 5/0 to contract with Pittsfield Veterinary Clinic for dog shelter services.

A list of how they spent their 2013 funds was received from the New Lisbon Senior Citizens. A motion was made by Robert Eklund, seconded by Connie Chase and carried 5/0 to contract with the New Lisbon Senior Citizens to provide adult recreation services at a cost of \$550.00.

A motion was made by Joseph Gregory, seconded by Robert Eklund and carried 5/0 to hire Martin Tillapaugh as Town Attorney.

A motion was made by Joseph Gregory, seconded by Robert Eklund and carried 5/0 to approve the 2014 Fire Protection & Emergency Service Contract with the Garrattsville Fire Company, Inc. at a cost of \$84,350.00.

A motion was made by Connie Chase, seconded by Robert Eklund and carried 4/1 (Joseph Gregory-NO) to adopt the following 2014 Employee Salary and Pay Schedule:

POSITION	WHEN PAID	APPROPRIATION
Supervisor	Every 2 weeks	\$8,000.00
Highway Superintendent	Every 2 weeks	\$45,900.00
Assessor	Every 2 weeks	\$8,747.00
Town Justice	Annually	\$6,000.00
Councilmen, 4 at	Annually	\$1400.00 ea.
Registrar of Vital Statistics	Annually	\$500.00
Record Management Officer	Annually	\$500.00
Town Clerk/Collector	Monthly	\$16,000.00
Historian	Annually	\$550.00
Health Officer	Annually	\$250.00
Town Hall Custodian (Schedule Keeper)	Monthly	\$11.00 per hr.
Town Hall Cleaner	Monthly	\$11.00 per hr.
Board of Review, Chairman	Annually	\$105.00
Board of Review, 4 at	Annually	\$85.00
Bookkeeper	Monthly	\$4,500.00
Budget Officer	Annually	\$1,000.00
Park & Cemetery Mower	Every 2 weeks	\$11.00 per hr.
Planning Board Clerk	Monthly	\$1,200.00
Dog Control Officer	Monthly	\$3,000.00
Court Clerk	Monthly	\$3,500.00
Attorney	Monthly	\$3,200.00
Part-time employees	Every 2 weeks	\$8.00 per hr.
Temporary employees	Every 2 weeks	\$8.00 per hr.
Highway employees-MEO	Every 2 weeks	\$12.00 per hr.
Highway employees-HMEO	Every 2 weeks	\$17.05 per hr.
Part-time HMEO	Every 2 weeks	\$12.00 per hr.
Highway employee-Dep. Supt.	Every 2 weeks	\$17.15 per hr.

A motion was made by Robert Eklund, seconded by Connie Chase and carried 4/1 (Joseph Gregory-NO) to adopt the following 2014 Highway Employee Schedule:

1. WAGES...MEO.....\$12.00 per hour  
HMEO, part-time..\$12.00 per hour  
HMEO.....\$17.05 per hour  
DEPUTY SUPT.....\$17.15 per hour  
All payable every two weeks, with time & half for overtime.
2. SICK LEAVE.....One day per month with no more than 12 days per year.  
Accumulative to 70 days. Sick days used for five consecutive days require a doctor's

note. Employees will not be paid for any unused sick days upon termination or retirement. Employees must be actively working to receive sick days.

3. INSURANCE.....Hospital/Medical/Pediatric Dental through CDPHP. Enrolled employees will contribute 10% of their monthly premium for 2014. If an employee chooses not to take medical coverage through the Town, he will be paid \$1100.00 in June and \$1100.00 in December. Medical benefits are provided to employees while they are on the payroll, either actively working or using sick and/or vacation days. When an employee is on disability or leave of absence they may remain on the Town policy if they so choose by paying the entire monthly premium themselves. Disability insurance is paid as per NYS Benefits Law.
4. PAID HOLIDAYS.....total of 9...New Year's Day, Washington's Birthday, Memorial Day, Independence Day, Labor Day, Columbus Day, Veterans Day, Thanksgiving Day and Christmas Day.
5. PERSONAL DAYS.....three per year...not cumulative
6. LEAVE OF ABSENCE.....MUST BE APPROVED BY Town Board and Highway Superintendent.
7. BEREAVEMENT DAYS.....three days, for immediate family only.
8. NYS RETIREMENT----Tier 3 & 4...employee contribution as required by NYS Retirement System.
9. WORKERS COMPENSATION.....total paid.
10. NEW PERSONNEL...will be paid \$10.00 for MEO and \$15.00 for HMEO per hour for a six month probationary period. After 2 months, the pay may be increased by 50 cents per hour upon the review and recommendation of the Hwy. Supt. After 4 months, the pay may again be increased by 50 cents per hour upon the review and recommendation of the Hwy. Supt. Once the six month probationary period is over and the new employee is permanently hired, he will go to full pay for the position and receive all of his benefits. Medical insurance begins after two months.
11. VACATION TIME.....after one year receive one week, then one additional day for each year thereafter, up to a maximum of four weeks.
12. DRUG & ALCOHOL POLICY.....as per policy adopted 12/12/1995.

Garrattsville Fire Company President Lenny Melillo noted that the Emergency Squad had 116 active calls in 2013. Between calls, meetings and training they put in 1286 hours. The Fire Dept. had 52 active calls in 2013. Between calls, meetings, maintenance, and drills they put in 1506 hours. They do as much work as they can themselves to keep cost down. They purchased a thermo imaging camera from raffle proceeds in 2013. They might want to look into a better door closing system to help reduce heat loss. The County is getting a new communication system for Emergency Services. It is not yet known how much it is going to cost each fire department to upgrade to the new system.

Supervisor Robert Taylor had some thoughts for items to consider in 2014. He would like to improve conditions for agriculture, plan a spring cleanup day with white goods collection, have another Maple Day on Sunday March 9<sup>th</sup> with maple tours and hopefully a fire company breakfast, continue the senior meals at the Town Hall on the 3<sup>rd</sup> & 4<sup>th</sup> Wednesdays of each month, continue upgrading the highway barn with the help of the highway committee, pave the Town Hall driveway and parking lot, continue to explore broadband access and continue working with the CPIC.

Co. Rep. Edward Lentz noted that he is on the Telecommunications, Public Safety/Legal Affairs and Solid Waste & Environmental Concerns committees. He noted another issue this year will be the proposed new power line. He is going to ask the County to request intervenor status. Vicki Lentz noted that OCCA is going to ask for intervenor status and study the environmental impact of the proposed line. The towns which would be impacted should consider working together and perhaps get intervenor status.

The Town Clerk submitted her 2013 Annual Report to the Board. With no further business, a motion was made by Robert Eklund, seconded by Connie Chase and carried 5/0 to adjourn at 8:45 PM.

Charlene R. Wells, New Lisbon Town Clerk