

NEW LISBON TOWN BOARD—JUNE 12, 2012---6:30PM

REGULAR MONTHLY MEETING—TOWN HALL, GARRATTSVILLE

Present: Supervisor Robert Taylor, Councilwoman Connie Chase, Councilman Robert Eklund, Councilman Edward Lentz (6:35 PM), Councilman Glen Noto(6:38PM), Clerk Charlene Wells Also: Land Use Enforcement Officer Candidates Jason Loveland, Victor Bronner, Dauna Osborne, Theresa Berdon, Tom Riso, Hwy. Supt. Bill Whitaker, Also: Residents Keith Woodbeck, Ed George, Lenny Melillo, Sue Smith, Joe Gregory, Donald Smith

Supervisor Taylor opened the regular monthly meeting at 6:30 PM. A motion was made by Robert Eklund, seconded by Connie Chase and carried 3/0 to go into Executive Session to interview the 5 people who applied for the position of Land Use Enforcement Officer at 6:31 PM. The 5 people interviewed were Jason Loveland, Victor Bronner, Dauna Osborne, Theresa Berdon and Tom Riso. A motion was made by Robert Eklund, seconded by Connie Chase and carried 5/0 to close the Executive Session and return to the regular meeting at 7:37 PM.

A motion was made by Robert Eklund, seconded by Glen Noto and carried 5/0 to accept the minutes for the May 8, 2012 meeting as written.

Hwy. Supt. Whitaker advised that he has found a used truck that he is interested in. The Town of Newport in Herkimer County has it for sale for \$60,000.00. It is a 2001 International, 4 wheel drive, 14 liter diesel, automatic with approximately 49,000 miles on it. It has a double wing set up and includes plows, sander etc. His plan would be to keep all of the present vehicles, with this one being for Louie and Louie's present one would be a spare.

Lenny Melillo noted that he would rather see a new tandem truck purchased that could be used all year. He felt that this truck would be a band-aid only, with us still needing to get a new one next year. He further noted that with a tandem truck, the weight is spread out more and they can haul larger loads. He also noted that the fire dept. now has an automatic truck which is more difficult to handle in the winter.

Supt. Whitaker advised that he felt this used truck met all the specifications that he wanted in a truck, with the only exception being that it is an automatic. It was decided to have Councilmen Lentz & Eklund meet with the Hwy. Supt. to decide if this is the way we should go at this time. The Hwy. Supt. was also asked to find out how long a time period it would take to order a new truck.

Upon a request from Hwy. Supt. Whitaker, a motion was made by Glen Noto, seconded by Connie Chase and carried 5/0 to surplus three old unusable sanders and to authorize the hwy. supt. to sell them as is or for scrap, in the best interest of the Town.

Highway Bills #71 through #85 for a total of \$19,750.93 were audited and approved for payment by the Board. Supervisor Taylor paid highway bills #86 & #87 for a total of \$26,274.05 with prior Board approval.

Dauna Osborne from St. Hwy. 51 in Garrattsville complained about dogs running loose. She has contacted DCO Shawn Patrick and does not feel she has had a satisfactory response. Supervisor Taylor will pass along the information.

Supervisor Taylor noted that he received by email from the NYS Office of Real Property Services that our 2012 Tentative Equalization Rate is 100%. He felt that this meant the State was happy with our revaluation results. Our new total town assessment is almost one & a half times what it was. Supervisor Taylor further advised that he met with Hwy. Supt. Whitaker, and James Denekamp & Mike O'Reilly of Delaware Engineering to discuss the highway barn evaluation. It is their goal to get us figures for a comparison of replacing versus repairing the highway barn by our July meeting. The Garrattsville Firemen's Barbeque will be on Sunday, September 2nd. Supervisor Taylor would like to see the Town Board set up a table again this year. Supervisor Taylor would like to have the September meeting changed to Tuesday, Sept. 4th instead of September 11th. He further noted that Jeff Habor has retired as Executive Director of the Association of Towns and Gerry Geist has been appointed to take the position.

A motion was made by Robert Eklund, seconded by Connie Chase and carried 5/0 to authorize the Supervisor, a certified AAA driving safety instructor, to hold a safety class with highway employees.

Time Warner Cable sent notice that they would like to renew their franchise with the Town which is due to expire March 1, 2015. The NYS DOT sent information about their Safe Routes to School grant program.

Sue Smith, Chairwoman of the CPIC updated the Board on their activities. She noted that Tom Matteson has taken it upon himself to clean up many roads in Town on his own. They are planning a town road clean-up day for Saturday, September 22nd. They would like the Town to provide safety vests and garbage bags. They would like to have a sign-up sheet at the fireman's barbecue. The Clerk will advertise it on the website and newspaper closer to the date. Lenny Melillo noted that the cheap \$3-\$4.00 vests do not meet OSHA safety standards. He advised that he has some for his men and he will see if the fire Dept. would loan theirs to the volunteers for the clean-up day. Maybe the Town could purchase ones for the hwy. crew, which would also be available for use. A motion was made by Glen Noto, seconded by Ed Lentz and carried 5/0 to buy the garbage bags for the cleanup day. Tom Riso of the CPIC has estimated it will cost approximately \$350.00 to purchase materials to put up picture rails and hooks for placing historical photos in the town hall. They plan on getting this done before Election Day. A motion was made by Ed Lentz, seconded by Glen Noto and carried 5/0 to authorize spending up to \$350.00 to purchase materials needed for the picture rails and hanging of photos in the Town Hall. The next meeting of the CPIC will be on Tuesday, June 26th at the Jones Road pull off by the Texas stateland.

A motion was made by Glen Noto, seconded by Robert Eklund and carried 5/0 to pay General Fund bills #115 through #136, for a total of \$3,483.03. Supervisor Taylor paid bills #109 through #114 for a total of \$17,247.78, with prior Board approval. The Supervisor submitted his monthly report to the Board.

Lenny Melillo submitted an estimate of \$719.01 to open up the water/septic system to see if there is a problem caused by the tree roots. He would make it so we can add root killer into the distribution box. The estimate also includes having Eccelston pump out the septic tank, which has never been done since installation. If one of the highway guys helps him, we can delete the cost for a hired hand. A motion was made by Robert Eklund, seconded by Edward Lentz and carried 5/0 to accept the estimate of \$719.01 from Lenny Melillo for the work on the septic system at the Town Hall.

The Clerk attended a session on Workplace Violence Prevention at the April NYSTCA Conference. It was found out that the state passed the law in 2006 that all public employers had to establish a program. Since we have fewer than 26 employees, our program does not have to be as advanced, but must include adopting a Violence Prevention Program Policy Statement, adopting an incident report form and conducting security checklists for all locations. After further review, a motion was made by Connie Chase, seconded by Glen Noto and carried 5/0 to adopt the Town of New Lisbon Violence Prevention Program Policy Statement and incident report form as prepared by Clerk Charlene Wells. The Board will review the security checklists for each of our locations at the next meeting.

Scott Kuhnly of B.Safe Consulting, LLC completed an inspection of our playground on May 25, 2012. He noted that the overall condition of the 20 year old play set was fair. He recommended various items that needed attention because of changes in the safety standards, or general wear and tear. He suggested that we establish a program of self-inspection and submitted sample forms to use. We need to add pea gravel to reach a depth of 9 inches. He recommended that the playground should have a recommended age sign of 5-12 yrs. old. This was attached to the Big Toys play set, but has been broken off. Several areas of the play set will need a board added to prevent entrapment. The circle where the broken bubble was removed needs to be closed up. The fire pole needs to be moved closer to the platform. He felt that the bracket holding the red tube slide could cause kids' clothes to get caught on it. He felt that the metal slide could cause burns from the sun. There are several broken end caps and open cavities that could harbor bees that should be closed up. He had recommended to Clerk Charlene Wells that we could look at spraying foam insulation in these areas. The swings and tire swing chain need to be replaced and the middle swing needs to be removed per the safety guidelines. The Clerk has contacted a Big Toys dealer in Syracuse about the availability of parts for the older set. We may just

have to make corrections without having official parts. The Board approved fixing up the playground starting with the highest designated item A areas first.

A motion was made by Glen Noto, seconded by Robert Eklund and carried 5/0 to advertise for bids for #2 fuel oil, kerosene, diesel, winter mix diesel, unleaded regular gas and service contracts on our four furnaces to be opened at our July 10th, 2012 meeting.

It was noted that Terry Moore and Shawn Patrick had also expressed an interest in the land use enforcement officer position.

With no further business, a motion was made by Robert Eklund, seconded by Connie Chase and carried 5/0 to adjourn at 9:00 PM.

Charlene R. Wells, New Lisbon Town Clerk