

## **NEW LISBON TOWN BOARD---MAY 8, 2018---7:30 PM REGULAR MONTHLY MEETING—TOWN HALL, GARRATTSVILLE**

Present: Supervisor Edward Lentz, Councilwoman Flo Loomis, Councilman John Pegg, Councilwoman Nancy Martin-Mathewson, Councilman Robert Eklund, Hwy. Supt. Bill Whitaker, Clerk Charlene Wells, Co. Rep. Meg Kennedy, Residents; Edward George, Barry Braunius, Earl Smith, Donald Smith, Stacey Kazacos, Tom Riso, Lenny Melillo

Supervisor Edward Lentz opened the regular monthly meeting at 7:30 PM. A motion was made by Councilwoman Flo Loomis, seconded by Councilwoman Nancy Martin-Mathewson and carried 5 Ayes/0 Nays to accept the minutes for the April 10, 2018 monthly meeting as written.

Hwy. Superintendent Bill Whitaker advised that he is happy with the new Mahindra tractor. It is very user-friendly and a safe environment for the operator. Supervisor Lentz noted that the operator should be using the seatbelt while operating. Supt. Whitaker noted that he gave the information to add it to our insurance. Because we have been having problems with our trucks he is getting a price to have our CHIPS stone hauled in. We need approximately 4000 tons for this year's projects. They have been honing and dust oil will be coming soon.

There is an old bridge plate and old fire apparatus from a truck that the Hwy. Superintendent would like to get rid of. After discussion, a motion was made by Councilwoman Flo Loomis, seconded by Councilman John Pegg and carried 4 Ayes/0 Nays/1 Abstention (Councilman Eklund) to declare the old bridge plate and fire apparatus as surplus and authorize the Hwy. Supt. to dispose of at his discretion. Councilman Robert Eklund noted that he thought that we were going to clean up all of our old metal stuff a long time ago and get rid of it in one batch.

For insurance purposes, we need to do an updated inventory of our building contents. Councilman John Pegg will work with the highway department to draft an inventory of the highway department tools, small equipment, etc. Councilwoman Nancy Martin-Mathewson will put the listing with approximate values onto a computer program.

Councilwoman Nancy Martin-Mathewson noted that since we started keeping track of repair costs in 2015, we have spent over \$50,000.00 in repairs for the two Volvo trucks. Mileage costs have been calculated and the trucks are ranging from 1.32 up to 4.39 miles per gallon. Supervisor Edward Lentz noted that the next step will be to set up a standard maintenance schedule for all trucks and equipment.

Councilman Robert Eklund questioned the bill for wiring repairs again for the Freightliner. Supt. Bill Whitaker advised that they only did a temporary fix the last time because of the weather and he needed the truck. The problems with the wiring stem from the way the wiring was spliced when the battery box and fuel tank were switched and the box was put on. These splices keep causing problems and the truck is scheduled to go get a permanent fix to the problem. Hwy. Supt. Bill Whitaker agreed that he should get some flashing lights to use in case a truck breaks down along a road again so that it is better marked. Councilman Eklund further noted that by looking at the stone bill, the trucks are probably overweight when hauling. Besides that, the cost for us to haul including the wear and tear on the trucks and the men's time, it probably would be better to have the stone delivered. He further noted that work signs on Bell Hill Road should have been reversed. In regards to the new tractor, he thought that all of the men should read the operator's manual and follow good safety practices.

The Planning Board met on May 7, 2018 and reviewed Subdivision Application #01-18 for a simple subdivision for ColdSpring Farm LLC (Talbut's) which they recommended for approval. After reviewing the application and completing the SEQR form, a motion was made by Councilwoman Nancy Martin-Mathewson, seconded by Councilman Robert Eklund and carried 5 Ayes/0 Nays to approve Subdivision Application #01-18 for ColdSpring Farm, LLC for a simple subdivision on tax map #159.00-1-10.00 on Balcom Road, issuing a negative declaration, with no significant environmental impacts found.

The Planning Board also recommended approval on a site plan application from Larry Althiser for a meat shop for cutting and selling meat. After further review and completion of the SEQR form, a

motion was made by Councilwoman Flo Loomis, seconded by Councilman Robert Eklund and carried 5 Ayes/0 Nays to approve the Site Plan Application #01-18 for Larry Althiser for a meat cutting/selling business to be known as Larry's Meats to be constructed next to his home at 1397 County Hwy.12 on tax map # 205.00-1-8.31, issuing a negative declaration, with no significant environmental impacts found, subject to review by the Otsego County Planning Dept. because it is located on a County road.

Lenny Melillo commented that the highway crew has been out getting lots of work done on the roads and that having our stone hauled in made sense because it would save wear on our vehicles so that we can keep them running for other jobs. After further discussion, a motion was made by Councilwoman Nancy Martin-Mathewson, seconded by Councilman Robert Eklund and carried 5 Ayes/0 Nays to authorize the highway superintendent to have our paving stone hauled in. The stone is on state and county bids.

County Rep Meg Kennedy brought a copy of the County bids for road materials. She had talked to Tony Gentile of the Code Office and he will send us building permit information when we ask for it. The SEQR has been completed for the tower site and the County Board issued a Negative Declaration with no significant adverse environment impact found. She will keep pushing for the County to help get leases for space on the tower with cell phone companies. She further noted that there might be some more interest in spreading the bed tax money around which she will pursue. Councilman Robert Eklund noted in response to an animal situation recently in Town that maybe the County should consider having an Animal Control Officer. It would be too expensive for individual towns to fund on their own.

Land Use Officer Tom Riso noted that he has noticed 4-5 areas that have started some construction. Supervisor Edward Lentz advised that our insurance package quote came in a little less than last year at \$16,211.85 plus \$750.00 for owners contractors protective liability. A motion was made by Councilman Robert Eklund, seconded by Councilwoman Flo Loomis and carried 5 Ayes/0 Nays to accept the insurance renewal quote from HCC through Gates Cole at \$16,961.85 and to authorize the Supervisor to sign on the Town's behalf. The County will be working on reviewing and updating the Hazard Mitigation Plan which will expire in the fall. Councilwoman Nancy Martin-Mathewson will attend the kick off meeting on May 10<sup>th</sup>.

Supervisor Edward Lentz noted that he has had calls on junk issues on Gardnertown and Bardin Roads. The DEC had been contacted about the Bardin Road site, but decided that they would not follow up on it since the Butternut Creek wasn't affected. After further discussion, a motion was made by Supervisor Edward Lentz, seconded by Councilwoman Flo Loomis and carried 4 Ayes/ 1 Nay (Councilman John Pegg) to send a letter to the property owner advising them of the dumping that has been going on allegedly by the ones they are leasing the land to. Lenny Melillo suggested we should contact the DEC Solid Waste division. In regards to the complaint site on Gardnertown Road, the County has been working on the junk issue there since 2015. They have given the landowners a final notice to get the junk cleaned up. It violates NYS building codes to have junk around residential homes. Supervisor Edward Lentz asked County Rep. Meg Kennedy if she would check and see if it would be possible for the County to give vouchers for a one time use for residents in this case to get rid of the junk, since money may be part of the issue. Donald Smith commented that this is penalizing property owners who take care of their properties and pay for proper disposal.

Otsego County send notice that they are conducting a survey of county housing conditions and housing needs. The survey may be accessed on the County's website ([www.otsegocounty.com](http://www.otsegocounty.com)). NYS Dept. of Taxation/Finance Office of Real Property Tax Services sent notice of the 2018 Final Special Franchise values.

Councilman Robert Eklund suggested that the next time the Volvo trucks need repairs we should get an estimate of repair costs before fixing them. Hwy. Supt. Bill Whitaker noted that we have nothing to replace them with at this time and they are not worth anything if not fixed. He needs these trucks to do routine road work. Lenny Melillo added that there is a big market for used trucks. Supervisor Edward Lentz added that hopefully we will be able to purchase another new truck next year and that we should strive to only keep trucks for 7 to 10 years.

The Board reviewed the bills prior to the meeting. A motion was made by Councilwoman Flo Loomis, seconded by Councilwoman Nancy Martin-Mathewson and carried 5 Ayes/ 0 Nays to pay General Fund bills #81 through #93 for a total of \$5,595.72 and Highway Fund bills #73 through #92 for a total of \$32,395.47. General Fund bills #76 through #80 and Highway Fund bills # 72 & #93 for a total of \$43,829.51 were paid with prior Board approval. The Supervisor's monthly report was submitted to the Board.

Otsego County Emergency Services will conduct an AED/CPR class on Monday May 21<sup>st</sup>, 2018 at the Town Hall from 6:30 PM to 9:30 PM.

David Galley's term on the Planning Board expires May 31, 2018. He has 12.75 hours of training out of the 20 hours required (4 hours per year x five year term). After further discussion, a motion was made by Councilman Robert Eklund, seconded by Councilwoman Flo Loomis and carried 5 Ayes/0 Nays to reappoint David Galley to a new five year term on the Planning Board effective June 1, 2018 with the request that he attempts to make up his lacking hours in a speedy fashion and keep up to date with the training requirements in the new term.

A motion was made by Councilman Robert Eklund, seconded by Councilwoman Nancy Martin-Mathewson and carried 5 Ayes/ 0 Nays to authorize Hwy. Supt. Bill Whitaker to have two loads of pea gravel hauled in for the playground. We will get wood to replace the bench seats, get stain for the playground set, plexiglass for the missing bubble and spray foam to put in the holes with the missing end caps.

A motion was made by Councilman Robert Eklund, seconded by Councilwoman Flo Loomis and carried 5 Ayes/0 Nays to adopt the following Playground Policy:

The Town wishes to provide a safe and fun playground for the recreation of children between the ages of 5 and 12. Towards that end, the Town owns and maintains an age appropriate playground on Town property behind the Town Hall. The playground is for use only by children ages 5 to 12 and only with adult supervision. The Town will inspect the playground equipment at least once each year for obvious breakage or other damage that may pose a safety risk to children. At least once per two years, the Town will have the playground inspected by a Certified Playground Safety Inspector. Results of the inspections will be kept on file by the Town Clerk. The Town will consider all safety issues noted during the inspections and will take appropriate action to address them, with particular regard to "A" priority issues.

The Board reviewed interest rates that Supervisor Edward Lentz had received for the bond for the new 2018 Freightliner truck purchase. Rates he received were 4.58% from Daimler, 4.15% from Bank of Cooperstown, 5.05% from Key Bank, 4.75% from NBT, 4.35% from NBT (if they have our business) and 3.95% from Community Bank. He will check with the banks to see if we can pay early to reduce interest cost. There are no prepayment penalties. After further discussion, a motion was made by Councilwoman Flo Loomis, seconded by Councilman John Pegg and carried 5 Ayes/0 Nays to seek a deal with Community Bank for a Statutory Installment Bond at a rate of 3.95% for the purchase of the new truck.

Attorney Martin Tillapaugh has advised that he will not do our paperwork for the bond. He recommended Attorney Joe Scott. A motion was made by Councilman Robert Eklund, seconded by Councilman John Pegg and carried 5 Ayes/0 Nays to authorize the Supervisor to engage the services of Attorney Joe Scott to help us with the legal paperwork required for the bond for the truck.

Hwy. employee Barry Braunius submitted estimates for two options of finishing the hwy. storage building. If we just close off just the new section, it would be approximately \$1147.53 for materials and \$1188.80 for labor. If we enclose the whole pad section the materials would be approximately \$10,580.63 and \$7,132.80 for labor. If we purchase materials now it would save money as costs are going up. If we can't get completed by winter ourselves we could hire additional help. After further discussion, a motion was made by Councilwoman Flo Loomis, seconded by Councilman John Pegg and carried 5 Ayes/0 Nays to approve the purchase of the materials necessary to complete the sectioning off of the entire pad area in the storage building. Barry Braunius noted we should at least get

the metal now as that cost is expected to increase. All purchased materials must be kept in a secured area.

Supervisor Edward Lentz noted that because of the several calls he had received concerning junk, he was wondering whether we should consider having a junk law. He will look at other towns' laws and send copies around for the Board to review.

Lenny Melillo noted that the new AED unit should be inspected and tested monthly. We should document that we test it. He further noted that the Emergency Squad just purchased an automatic CPR Board for the ambulance.

Edward George commented that his past experience with a junk issue was that it takes the County Code Office too long to deal with and that we need a local junk law.

With no further business, a motion was made by Councilman Robert Eklund, seconded by Councilman John Pegg and carried 5 Ayes/0 Nays to adjourn at 10:05 PM.

Charlene R. Wells, New Lisbon Town Clerk