

June 13, 2022

Climate Smart Committee Meeting:
June 13, 2022, 9:00 am
Town Hall, New Lisbon. NY

In attendance:

Nancy Martin-Mathewson, Town Councilperson, Town of New Lisbon; Proprietor, Morningstar Metalworks
Edward T. Lentz, New Lisbon Town Supervisor; Chair, Butternut Valley Alliance, Inc.; Director, Otsego County Soil & Water District; Committee member, Otsego County Democratic Committee

Nancy brought to the meeting a document she had prepared of the actions that needed revision after the application for CSC had been reviewed. She included notes from the reviewers and the notes she had received from Amy and Liv at OCCA. She discussed with Ed what things she needed to go over at the Zoom meeting with Amy Wyant and Liv Kuss of Otsego County Conservation Association that was going to be held on 6/14/2022 at 1pm.

Ed reported that he would gather up all meeting minutes and be sure to get the most recent meetings on the Committee Action with the affiliations that the reviewers requested.

A discussion was had about the website and how to revise it in a way that the reviewers suggested. We thought all the information that was required was present but obviously it needed to be in a clearer format. Nancy would talk to Amy and Liv about their thoughts on the website. After that meeting, Nancy would continue to work on the website and get the information to our town's web host.

The action of the culverts was discussed. Nancy would reach out to the Highway Superintendent to ask if there were more documents relating to the two culvert projects as well as reaching out to Lucas Cipperly in the permitting office at the DEC to inquire about documents they might have about the sizing process for these two culverts. Nancy stated that an error was made creating the pdf's for the documentation and only the first page of the DEC permit had been included in the submission. She will review all the documents and be sure each one is clearly marked and appropriately saved so there are no omissions.

Ed suggested we review the Butternut Watershed document and see how that could be used in the Water Quality action for additional points. He would get back to the committee after reviewing the action.

We reviewed what else needs to be completed before the submission date in July and agreed it will all be reviewed at next meeting.

Next meeting will be June 30th at 7pm and Ed will send out and invite to the committee for a Zoom meeting.

Respectfully submitted: Nancy Martin-Mathewson.

New Lisbon Climate Smart Communities Taskforce meeting
June 30, 2022

The meeting was called to order at 7:00 pm by Chair Nancy Martin-Mathewson via Zoom.

The members in attendance were:

- Nancy Martin-Mathewson (resident), Chairperson, Climate Smart Communities Task Force, Town of New Lisbon; Town Councilperson, Town of New Lisbon; Proprietor, Morningstar Metalworks
- Edward T. Lentz (resident), New Lisbon Town Supervisor; Chair, Butternut Valley Alliance, Inc.; Director/Treasurer, Otsego County Soil & Water District; Committee member, Otsego County Democratic Committee
- Vicky M. Lentz, Ph.D. (resident), Associate Professor, Biology and Department Chair, SUNY Oneonta; Director, Otsego County Conservation Association
- Florence Loomis (resident), Town Councilperson, Town of New Lisbon; Director, Butternut Valley Alliance, Inc.; Executive Board, Community Arts Network Oneonta; President, Susquehanna Valley Quilters, Inc.; Committee member, Otsego County Democratic Committee

Minutes taken by Vicky Lentz.

Agenda: Review comments from our April submission.

1. The committee needed minutes of at least two meetings in the past year. The affiliations of task force members will be updated. Ed Lentz will add these to the application along with more recent meeting minutes.
2. Nancy Martin-Mathewson reported on additions made to the webpage. The local government role in leadership was added. This was done with assistance from Liv Kuss, at the Otsego County Conservation Association. New links are being added for citizens to learn how they can do more.
3. The ongoing work on culverts and dams was discussed. We have more information from the Highway Dept and DEC. Nancy Martin-Mathewson to upload a revised submission.
4. Ed Lentz will submit the Watershed Management Plan for PE7: Water Quality Plan.
5. The Natural Resource Inventory will be added to the website. Ed will send it to our webmaster, Dave Green.
6. There was a discussion about ways to recruit more members to the task force. Vicky will ask the town resident who is on OCCA's board if she would be interested.
7. All members will reread the application to see if there are more points that we have earned.

New Lisbon Climate Smart Communities Taskforce meeting: **July 5, 2022**

The meeting was called to order at 7:30 pm by Chair Nancy Martin-Mathewson via Zoom.

The members in attendance were:

- Nancy Martin-Mathewson (town resident), Chairperson, Climate Smart Communities Task Force, Town of New Lisbon; Town Councilperson, Town of New Lisbon; Proprietor, Morningstar Metalworks
- Alyx Braunius (town resident), Proprietor and Instructor, Healthy Living Holistic Coaching & Yoga; Administrative Assistant, SUNY Oneonta
- John Braunius (town resident), Director, Butternut Valley Alliance, Inc.; Carpenter, Redpoint Builders
- Edward T. Lentz (town resident), New Lisbon Town Supervisor; Chair, Butternut Valley Alliance, Inc.; Director/Treasurer, Otsego County Soil & Water District; Committee member, Otsego County Democratic Committee
- Vicky M. Lentz, Ph.D. (town resident), Associate Professor, Biology and Department Chair, SUNY Oneonta; Director, Otsego County Conservation Association
- Julia Nadeau (town resident), Buyer, Towerstream, Corp.; Otsego County Foster Parent
- Thomas Riso (town resident), Land Use Enforcement Officer, Town of New Lisbon; Senior Vice President, Construction and Engineering, Helmsley Spear (retired).

Minutes taken by Vicky Lentz.

Agenda: review of revised submission application for Bronze status and post-submission, ongoing GHG reduction planning

Nancy reported that she updated the fleet inventory information.

She also updated the culverts information but was not sure it would meet the criteria to be awarded points. It was pointed that sizing was done by qualified experts at Soil & Water and DEC and that the pipes that were installed were approved; the geology of the sites is such that major excavation including, blasting due to bedrock, would have been required and was financially impossible.

Nancy also updated the website by revising it as per suggestions from OCCA. The required information was mostly there for the first submission but some of it was not prominently featured. Nancy sent the revised website structure to the town's webmaster.

Nancy uploaded documentation for PE3: Fleet Rightsizing, added the fleet right sizing for which 2 points are being requested.

July 5, 2022

Ed Lentz reported that he has finished the calculations and write up for the reduction of GHG in fleet vehicles for PE12: Reduce GHGs from Government Vehicles. The overall reduction in GHG (dump/plow trucks and pickup trucks) was 37 MT or 25% and so we are requesting 30 points.

The New York Forest Volunteer Steward program (PE6: Local Forestry Program) is being uploaded for which we will request 2 points.

Ed added the Butternut Creek Watershed Management Plan completed with OCCA to document completion of PE6: Local Forestry Program for which we are requesting 4 points.

Ed Lentz will upload all minutes for the meetings in 2021 and 2022 for PE1: Task Force.

After revisions and new information is added, we should receive $120 \leq 163$ points.

The next meeting will be scheduled for the third week in September by which time we should have all reviewers's comments. Agenda items will include the reviewers's comments, updating plans and inventories, implementing the plans, and additional GHG reduction actions (including programmable thermostats and doing an energy audit of the Town Hall).